

RG 43 Projects section fonds

Scope and Content

Fonds consists of the administrative and operational records created, accumulated, and used by the Projects section of the Recreation, Parks, and Culture Services departure between 1978 and 2003.

The contents of the records includes River Bend Golf & Recreation Society, photographs of facilities and reports about them (recreation and park facilities including Heritage Ranch, Kinex Arena, Skating Oval, Memorial Centre, Golden Circle, Horseshoe group and Lawn Bowling group, River Bend Golf Course, Discovery Canyon, Morrisroe West Community Association, and Aspen Heights Park redevelopment), Energy Conservation Study for Recreation facilities, and some general information about World Junior Hockey Championship, AARFP Conference 1998, Recreation Board (1985), Recreation and Culture Staff information, and budgets.

No series assignment has been applied to the records in this fonds.

Date of Records

1978-2003

Physical Description

222 photographs

45.6 cm of textual records

2 computer disks: 3.5"

2 maps

Material Types (GMD)

Textual record

Restrictions on Access

Some records subject to restrictions.

Creator Information

Authority Name City of Red Deer Projects section

Authority History The Projects section was formed in 2005 to manage the Recreation Centre renovation project. It was then maintained as an administrative department overseeing projects and asset management for the Community Services division at the City of Red Deer. The Projects section reports to the Community Services division.

Notes

Finding Aids

File list available

Related Materials

RG 23 Recreation section fonds

RG 22 Parks section fonds

RG 24 Culture section fonds

Physical Condition

All records are in good condition.

Arrangement

Original order maintained.

Language of Material

English

Custodial History

Records were transferred in 1 accession in 2013 per the City's records scheduling, retention and disposition schedule. Records were created as per daily business and operation function of the City of Red Deer's Projects section.

Accruals

Further accruals are expected

Accession Numbers

2013-303

2018-034

Accession #	Box #	File #	Env.	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2013-303	1	1 (1 of 3)		Riverbend Golf and Recreation Society - General	2000	2.5		Minutes; agendas; policy; correspondence; budget
2013-303	1	1 (2 of 3)		Riverbend Golf and Recreation Society - General	2000	2.2		Minutes; agendas; policy; correspondence; budget
2013-303	1	1 (3 of 3)		Riverbend Golf and Recreation Society - General	2000	2.5		Minutes; agendas; policy; correspondence; budget
2013-303	1	2	11	All facilities - Buildings & Equipment - Photographs	[1993-1998]	16 photographs : col.		Memorial Centre; Kiwanis picnic area; Legion track; Heritage Square; Rotary Recreation Park; Red Deer Arena; Rec Centre Pool; Kinex Arena; Great Chief Park; Recreation Centre; Kinsmen Arena; Bower Ponds
2013-303	1	2	12	All facilities - Buildings & Equipment - Photographs	[1993-1998]	17 photographs : col. Negative		Negatives for Envelope 11
2013-303	1	3	1	All facilities - Buildings & Equipment - Slides	1983	20 photographs : col. Slides		Parks; sports fields
2013-303	1	3	2	All facilities - Buildings & Equipment - Slides	1983	20 photographs : col. Slides		Facility windows, ceiling, furnaces
2013-303	1	3	3	All facilities - Buildings & Equipment - Slides	1983	20 photographs : col. Slides		Arena including furnace, electrical and washroom
2013-303	1	3	4	All facilities - Buildings & Equipment - Slides	1978, 1983	11 photographs : col. Slides		Recreation Centre outdoor pool; Memorial Centre; Red Deer Cemetery

Accession #	Box #	File #	Env.	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2013-303	1	4 (1 of 2)	5	Heritage Ranch & Kinex Arena - Building & Equipment - Photographs	1993	20 photographs : col.		Heritage Ranch; Kinex Arena
2013-303	1	4 (1 of 2)	6	Heritage Ranch & Kinex Arena - Building & Equipment - Photographs	[1993-1998]	24 photographs : col. Negative		Heritage Ranch; Kinex Arena. Negative for Envelope 5.
2013-303	1	4 (1 of 2)	7	Heritage Ranch & Kinex Arena - Building & Equipment - Photographs	1993-1996	20 photographs : col.		Kinex Arena re-opening
2013-303	1	4 (2 of 2)	8	Heritage Ranch & Kinex Arena - Building & Equipment - Photographs	1998	19 photographs : col.		Arenas
2013-303	1	4 (2 of 2)	9	Heritage Ranch & Kinex Arena - Building & Equipment - Photographs	1993-1998	16 photographs : col. Negative		Arenas. Negatives for Envelope 8.
2013-303	1	4 (2 of 2)	10	Heritage Ranch & Kinex Arena - Building & Equipment - Photographs	1993-1998	2 photographs : col.		Unidentified staff.
2013-303	1	5		Energy Conservation Study - Recreation Facilities	1982	2		
2013-303	Computer Disk Box 1	6		Floppy Disk - Monthly Reports #1	1998-1999	1 computer disk		Monthly facility reports including statistics.
2013-303	Computer Disk Box 1	7		Floppy Disk - World Junior Hockey Championships	1993-1995	1 computer disk		Schedules, correspondence, blank forms, budget
2013-303	1	8		A.A.R.F.P Conference 1998	1998	1 photograph : col.		Staff at the ARFP Conference

Accession #	Box #	File #	Env.	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2013-303	1	9		City of Red Deer Recreation Board 1985	1985	1 photograph : col.	Copyright	
2013-303	1	10		Recreation & Culture Department Staff	[ca. 2000?]	1 photograph : col.		
2013-303	1	11		Recreation & Culture Department Staff June 1991	1991	1 photograph : col.		
2013-303	1	12 (1 of 3)	13	Employee Events	[2003]	24 photographs : col.		Indoor carnival or fair with games
2013-303	1	12 (1 of 3)	14	Employee Events	2001	1 photograph : col.		Night of the Jesters table setting
2013-303	1	12 (1 of 3)	15	Employee Events	[2001-2003]	3 photographs : col.		Acme Theater Group
2013-303	1	12 (2 of 3)	16	Employee Events	[2001]	20 photographs : col.		Night of the Jesters attendees
2013-303	1	12 (2 of 3)	17	Employee Events	[2001]	11 photographs : col.		Night of the Jesters attendees
2013-303	1	12 (2 of 3)	18	Employee Events	2002	20 photographs : col.		Staff party
2013-303	1	12 (3 of 3)	19	Employee Events	[ca. 2002]	19 photographs : col.		Staff Party

Accession #	Box #	File #	Env.	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2013-303	1	12 (3 of 3)	20	Employee Events	2003	19 photographs : col.		Indoor carnival or fair - Fishing Game and Fortune Teller

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-034	2	7 (2 of 2)	Budgets	2007	2.0		Includes operational budget presentation draft 2, arts, heritage and history place budget briefing note, notice of travel reimbursement rate change, correspondence regarding status of River Bend and Discovery Canyon capital jobs, flood expenditure summary, section operating budget summary, operating budget detail, minor infrastructure, approved capital budget summary, facility operations supervisor recoveries, capital budget requirements index, salary budget detail, monthly operating reports by person responsible
2018-034	2	8	Budgets	2007	0.8		Includes Community Activity Centre project (CFEP), Morrisroe west community association, minutes, Aspen Heights Park redevelopment proposal, financial assistance summary
2018-034	2	9	All Facilities - Financial & Budget - Capital Maintenance Project	1991-2002	1.0		Service requests and budgets for many facilities (including Memorial Centre and others)
2018-034	2	10	Skating Oval Facility - General Operations	1996-2002	1.0		Contracts, agreements, and operations related records tied to the Skating Oval Facility, including the Golden Circle, Horseshoe, and Lawn Bowling groups